



Job Vacancy within the Harbour Master's Marine Services Team at the Port of Poole

Poole Harbour Commissioners (PHC) are responsible for Europe's largest natural Harbour and as part of this operate one of the UK's leading Trust Ports servicing Ro-Ro, Lo-Lo, Conventional, Cruise and Marina operations within a busy leisure Harbour with important environmental sensitivities.

The Role

This is an exciting opportunity to join our Harbour Master's Marine Services Team and establish your career at the Port of Poole. As a **Yard Hand / Deck Hand** you will be a key member of a team that will make a real difference to our business and make the Port an even better place for our customers, stakeholders, and employees.

Your duties will require a focus at all times on health and safety. We are looking for someone who has proven experience in a similar role, with demonstrable expertise and a can-do attitude.

Job Requirements / Attributes

- Knowledge of Poole Harbour
- Previous Commercial boat experience
- Boating qualification i.e. RYA Advanced Powerboat, BML or Yachtmaster
- Able to work within a small team
- Flexible Working / Shift Pattern
- Living within 30mins of the Port
- Driving Licence preferable

Working hours:

- Flexible Working / Shift Pattern

How to apply:

Please complete the attached application form. Applications must be returned to gillianhill@phc.co.uk by: **Friday 19th January at 5:00pm.**

For further details on PHC refer to our website on www.phc.co.uk

Equal Opportunities Employer:

Poole Harbour Commissioners is an Equal Opportunity Employer. Employment decisions are made without regard to race, religion, national origin, gender, sexual orientation, gender identity, age, physical or mental disability, genetic factors, military/veteran status or other characteristics protected by law.

Harbour Master's Department Statement of Terms & Conditions

SCHEDULE A – Deck Hand/Yard Hand

- Responsible for ensuring that all safety precautions necessary for the safe boarding and landing of pilots are taken.
- Such other duties within his capability that may from time to time be specified or being crew of all other vessels within the HM Department
- Undertake routine maintenance and operational /safety checks.
- Servicing and lifting of buoys, moorings and channel markings etc.
- On-station maintenance of navigation buoys and beacons, and associated lighting systems. Replacement of defective components and batterie as requested.
- Refurbishment and replacement of navigational stakes and top marks.
- Overhaul and relaying of PHC hired moorings, and non-navigational buoys and signs (i.e. speed limit buoys, waterski and PW signs), ashore and on station as requested.
- Carrying out harbour patrols and monitoring of activities within the harbour.
- Watching for irregularities or potentially hazardous situations and taking remedial action as appropriate.
- At all times assisting recreational craft and advising harbour users of requirements for compliance with Poole Harbour Byelaws.
- Maintenance of launch, its equipment and lifesaving appliances. Reporting defects and service requirements.
- Acting as Deckhand on the tug and launches as required and assisting with the general maintenance and upkeep of the vessels.
- Assisting with the maintenance and repair of plant and equipment, buoys and beacons (both ashore and on station).
- Cleaning of the Harbour Master's Department premises as Yard Quay.
- Cleaning of the foreshores around the harbour.

Harbour Master's Department Statement of Terms & Conditions

- Treatment/disposal of wrecks, pollution and other environmental problems as required
- The provision of fresh water to commercial vessels at quays and at the Ro/Ro berths. Maintenance of water points and equipment
- Repairing and modifying steel and fiberglass buoys. Construction of towers, cages, top marks and fittings for buoys, beacons and signs
- Maintaining the lighting systems fitted to navigational buoys and beacons.
- Assisting with the appropriate maintenance of harbour vessels, plant and other marine equipment.
- To ensure that safe working methods are always adopted, and good timekeeping is maintained.
- To promptly report all incidents involving personal injury and/or damage to plant or property.
- To liaise where necessary with all harbour users and to endeavor to promote the interests of the Commissioners at all times.
- To ensure that Poole Harbour Byelaws are observed by all harbour users at all times, reporting all incidents observed that are considered to be of a dangerous nature or a breach of the Harbour Byelaws.

Personal Details

Title	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other <input type="text"/>
Surname	<input type="text"/>		Other names	<input type="text"/>	
Address	<input type="text"/>				
Mobile phone	<input type="text"/>		Home phone	<input type="text"/>	
Email	<input type="text"/>				
Position Applied For	<input type="text"/>				

Employment History

Please share with us your work experiences starting with your most recent. (Please continue on a separate sheet if necessary or alternatively provide a CV with relevant information)

Employer	Position Held	Reason for Leaving	Dates	Salary
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Right to Work

Please tick this box to confirm you have the right to work in the United Kingdom.

☐

Please turn over >

Education and Training

Please share with us your educational background and any relevant training courses you have completed starting with the most recent first.

Education Level e.g. BA / A-levels	Awarding Institution	Grade	Date Achieved

Professional Membership

Please list any professional bodies or organisations you are a part of. (E.g. Reservists, RYA, IMechE)

Name of Organisation	Membership Level	Membership Expiry

Need more space?

Please continue on a separate sheet if needed, we want to hear all about you!

Please turn over >

Additional Details

Do you have any unspent criminal convictions?

Yes

☐

No

☐

If Yes, please provide further details:

Do you hold a valid driving licence?

Yes

☐

No

☐

Do you have any penalty points or previous driving convictions?

Yes

☐

No

☐

If Yes, please provide further details:

References

Please provide the details of two references including your most recent employer. References will not be contacted unless you are successfully offered a position with Poole Harbour Commissioners.

Contact Name and Address

Position / Job Title

Contact Phone Number

Email Address

Declaration

I declare to the best of my knowledge and belief that the information given in this application is correct. I understand that any false or misleading information given either in this application form or in any other documentation completed or verbal statement made during the recruitment process, may render my contract of employment, if I am appointed, liable to termination.

Signature:

Date:

Data Protection

I consent to the information given in this application to be held on file and processed in accordance with current data protection legislation.

Signature:

Date: