

## CONTRACTOR DETAILS

<b>Name and Address of Diving Contractor:</b>		
<b>Contact Tel/Mobile No.(s)</b>		

## DIVE SUPERVISOR DETAILS

<b>Name of Dive Supervisor:</b>		
<b>Mobile No.</b>		

## IF DIVE IS BEING CONDUCTED FROM A VESSEL

<b>Name of Vessel</b>	<b>Name of Master and Contact Number</b>	<b>Name of Nominated Lookout and Contact Number</b>	<b>Harbour Dues Decal No.</b>

Copy of the Dive Plan to include Site Specific Risk Assessment  
MUST be submitted with this completed request form.

DIVE DETAILS	
<b>Location</b>	
<b>Date of Dive</b>	
<b>Times of Dive</b>	Start: End: Duration:
<b>Relevant Code of Practice and Purpose of Dive</b>	
<b>Tidal Information</b>	HW TIME: HW HEIGHTS: LW TIME: LW HEIGHTS:
<b>Predicted Weather Information</b>	
<b>Please Confirm the Following Requirements</b>	Must have adequate Insurance Cover Divers must have current Medical Certificates Divers must be suitably qualified
<b>Documents Submitted to Harbour Authority</b>	Dive plan to include Site Specific Risk Assessment
<p>I confirm that the dive will be conducted in full compliance with the Diving at Work Regulations 1997, any subsequent amendments and the appropriate Approved Code of Practice. I confirm the requirements listed above are in place and that the authorisation does not remove my responsibility for the safety of the dive team. I am aware that the authorisation only represents the Harbour Master's permission to commence diving operations for the dates/times stated above.</p>	
<b>Signed</b>	<b>(Dive supervisor)</b> <b>Date:</b>

The following is to be completed by the Harbour Office:

DIVE DETAILS	
<b>Planned Shipping Movements</b>	Check with Poole Harbour Control prior to diving operations, VHF 14.
<b>Restrictions on Diving Operations</b>	
<b>Reasons for a Dive Authorisation being DENIED</b>	
<b>Instructions</b>	The appropriate International Code Signal must be displayed at all times whilst diving operations are taking place. A listening watch on VHF channel 14 must be maintained throughout. Poole Harbour Control must be informed, before diving takes place and on completion, by telephone 01202 440230 or VHF 14. The completed application and site specific risk assessment must be submitted and approved prior to office closure. Any incidents or near misses must be reported to Poole Harbour Control immediately.
<b>AUTHORISATION STATUS</b>	<b>AUTH NO. NUMBER IF GRANTED</b> <b>AUTHORISED BY:</b>

Please send your application to [harbourcontrol@phc.co.uk](mailto:harbourcontrol@phc.co.uk) or post to 20 New Quay Road, Hamworthy, Poole, Dorset, BH15 4AF.

Poole Harbour Commissioners	Document ID SMS Documents/PMSC Procedure 120	Authorised By Harbour Master	Original Date January 2007
Dive Authorisation Request Version 5	Date Revised Feb 2021	Revised By Harbour Master, Safety Manager, Harbour Engineer, Harbour Control	Review Due February 2023