



AT A MEETING OF THE POOLE HARBOUR COMMISSIONERS HELD AT the harbour office, 20 new quay road, poole oN FRIDAY 27TH SEPTEMBER 2010 AT 9.30 A.M.

PRESENT: Chairman – Mr Richard Lacey, Vice-Chairman – Mr Ian Davies, Chief Executive – Mr Jim Stewart, Mr Peter Burt, Mr David Greenslade, Mr Michael Mitchell, Mr Alec Monk, Mr Graham Sutton, Mr Brian Thomas & Mrs Sarah Welton.

IN ATTENDANCE: Mr Gary Cox - Dickinson Manser & Harbour Master

1. APOLOGIES

1.1 Apologies were received from Mr Graham Hildred & Mr Andy Ramsbottom, Harbour Engineer.

2. DECLARATION OF INTEREST

2.1 The Chief Executive declared an interest in Agenda Item No. 10.

3. MINUTES

3.1 The minutes of the Board Meeting held on the 27th August 2010 were approved.

4. MATTERS ARISING

4.1 Agenda Item No. 6.1.5 – A question was raised regarding a financial review of the PHC budget including an update on the Harbour Master's Department. This to be included with the October board papers.

5. COMMISSIONERS' INTERVIEWS

5.1.1 After discussion it was agreed that a paper prepared by Charles Cunningham should be circulated to the Board.

5.1.2 Charles Cunningham & Richard Lacey duly left the room.

5.1.3 The contents of the paper were discussed by the Board. The Vice-Chairman advised that the Selection Panel had met on the 20th September 2010. He further reported that together with himself, the Selection Panel had comprised David Norman of Condor Ferries Limited and an independent panel member Mr Jonathan Walsh. The Chief Executive had attended in an advisory capacity.

5.1.4 The Vice-Chairman advised that Peter Burt was not eligible for re-appointment as he had completed the maximum of terms of office. The Vice Chairman reported that the Selection Panel had decided that Mrs Jacqueline Hardy and Mr Matthew Greenslade would be appointed as new Commissioners for a three year term. He advised that Mrs Hardy was Commodore of North Haven Yacht Club and Mr Greenslade Director of Greenslade Pleasure Boats Limited.

5.1.5 He further reported that the Selection Panel's decision was that Richard Lacey should be reappointed as a Commissioner for a three year term. The Vice-Chairman confirmed that the Selection Panel's decision was that Charles Cunningham should not be re-appointed. The Vice-Chairman confirmed that all three Commissioners would commence their appointments for three years as from the 1st November 2010.

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- 5.1.6 The Chief Executive advised that he was satisfied that the Selection Panel had met the guidelines as set out in 'Appointment of Commissioners 2009 - Impact of Modernising Trust Ports (Second Addition).
- 5.1.7 The Board agreed that the correct process had been followed and that the appointments made by the panel should stand.
- 5.1.8 Charles Cunningham and Richard Lacey returned to the meeting. The Chairman thanked the Vice-Chairman for his professional handling of the selection process.

6. **CHIEF EXECUTIVE'S MONTHLY UPDATE**

6.1.1 **Forth Ports**

The Chief Executive advised that the Chairman and Chief Executive of Forth Ports had visited the Port during the month, and that a return invitation had been extended.

6.1.2 **Chevron**

The Chief Executive reported on progress to date on the Chevron site.

7. **monthly reports**

- 7.1 Monthly reports were presented by the Chief Executive.
- 7.1.1 The Chief Executive presented the statistics and charts to the board for August. He further reported on possible new business.
- 7.1.2 The Chief Executive reported on the finances for August 2010. The Chief Executive reported on Channel Seaways and advised on proposals going forward.

8. **marina projects**

- 8.1 A verbal report was given by the Chief Executive.
- 8.1.1 The Chief Executive summarised the projects advising that planning permission had been granted for works to Ro/Ro 1. He confirmed that a FEPA Licence had been applied for.
- 8.1.2 The Chief Executive reported on a meeting that had been held with representatives of MDL.

8.1.3 The Chief Executive reported on a meeting that had been held with Natural England regarding marina projects. He further reported that a meeting would be held next month with representatives from local residents' associations.

8.1.4 It was unanimously agreed that the Board proceed further with the Ro/Ro 1 marina project.

9. **phc retirement gratuity scheme**

9.1 This report was presented by the Chief Executive

9.1.1 The Chief Executive confirmed that the Trustees had agreed that the relevant monies should be paid to the widow of a retired employee. He further confirmed that AON had advised that the Board should approve this proposal.

9.2 **IT WAS RESOLVED** that the Board approve the Trustees proposal.

10. **phc retirement benefit scheme**

10.1 This report was presented by the Chairman.

10.1.1 The Chief Executive abstained from the voting.

10.2. **IT WAS RESOLVED** that the Chairman's recommendations be approved.

11. **stakeholder reception**

11.1 A verbal report was presented by the Chairman

11.1.1 The Chairman advised that the Stakeholder Reception held on Thursday 23rd September 2010 had been very successful with a good attendance.

11.1.2 After discussion it was agreed that the Stakeholder List to be circulated to all Commissioners with September minutes for any recommended additions for Open Evening in November. Invitations to be circulated in early October.

12. **proposed new byelaw for second bridge**

12.1 This report was presented by the Harbour Master

12.2 **IT WAS RESOLVED** that this report be received and approved.

13. **Dickinson manser**

13.1 This report was presented by Gary Cox.

13.2 **IT WAS RESOLVED** that this report be received and approved.



14. harbour master's report/monthly marine safety report

14.1 This report was presented by the Harbour Master

14.2 **IT WAS RESOLVED** that this report be received and approved.

15. monthly safety report

15.1 This report was presented by the Chief Executive.

15.2 **IT WAS RESOLVED** that this report be received and approved.

16. any other business

16.1 Brian Thomas reported to the Board on issues relating to an old website for Poole Quay Boat Haven.

16.2 Graham Sutton suggested that PHC facilitate a waterborne visit to the bridge site and port estate. This suggestion was approved and arrangements will be made accordingly.

The meeting concluded at 12.45 p.m.