



AT A MEETING OF THE POOLE HARBOUR COMMISSIONERS HELD AT the harbour office, 20 new quay road, poole oN FRIDAY 25<sup>th</sup> june 2010 AT 9.30 A.M.

**PRESENT:** Chairman – Mr Richard Lacey, Vice-Chairman – Mr Ian Davies,  
Chief Executive – Mr Jim Stewart, Mr Charles Cunningham,  
Mr David Greenslade, Mr Graham Hildred, Mr Michael Mitchell,  
Mr Alec Monk, Mr Graham Sutton, Mr Brian Thomas & Mrs Sarah Welton.

**IN ATTENDANCE:** Mr Gary Cox - Dickinson Manser & Harbour Engineer

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**1. APOLOGIES**

1.1 Apologies were received from Mr Peter Burt and Captain Brian Murphy, Harbour Master.

**2. DECLARATION OF INTEREST**

2.1 There were no declarations of interest.

**3. MINUTES**

3.1 The minutes of the Board Meeting held on the 28<sup>th</sup> May 2010 were approved.

**4. MATTERS ARISING**

4.1.1 After a question from the Board, the Chief Executive confirmed that a 'draft' pre-consultation Port Master Plan would be prepared within the next two to three months.

**5. ANNUAL REPORT & ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2010**

5.1 Mr Stephen Mills of Grant Thornton, the Commissioners' Auditors, presented the draft Annual Accounts for the year ended 31<sup>st</sup> March 2010. He confirmed that he had given a presentation to the Executive & Remuneration Sub-Committee on the 15<sup>th</sup> June 2010. Mr Mills advised that this was the first time that the Commissioners were presented with Consolidated Accounts relating to Poole Harbour Commissioners and the Poole Quay Boat Haven Limited.

5.2 IT WAS RESOLVED that the Annual Accounts for the year ended 31<sup>st</sup> March 2010 be adopted.

**6. APPOINTMENT OF AUDITORS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2011**

6.1 IT WAS RESOLVED that Grant Thornton should be re-appointed as Auditors to the Commissioners for the year ended 31<sup>st</sup> March 2011.



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## **7. CHIEF EXECUTIVE'S MONTHLY UPDATE**

### **7.1.1 Shipping Minister**

The Chief Executive advised that as Chairman of the British Ports Association, he had met with Mike Penning the new Shipping Minister. He further advised that he had extended an invitation for Mr Penning to visit Poole. The Chief Executive advised that a number of issues had been discussed including Harbour Revision Orders. He further advised that Mr Penning had intimated that the Department for Transport would be responding to individual trust ports shortly.

### **7.1.2 Office of Fair Trading**

The Chief Executive reported on the Office of Fair Trading inquiry into UK infrastructure including ports. He further advised that the British Ports Association were actively involved in this process.

### **7.1.3 Pilots' Pension Fund**

The Chief Executive reported that no judgement had been made relating to the potential liability of ports to the deficit of the scheme. He further advised that a further meeting with the ports would be held in September 2010.

### **7.1.4 ENECO**

The Chief Executive advised that together with the Harbour Engineer he had attended the Eneco launch in Bournemouth. He further advised that a range of different people had attended the launch which had included Councillors, Officers of the Borough of Poole and representatives from Brittany Ferries. After discussion the board agreed that Eneco should be approached to give a presentation to the Board of Commissioners in August.

### **7.1.5 Poole & District Fishermen's Association**

The Chief Executive reported that a meeting had been held between PHC and representatives from the Poole & District Fishermen's Association during the month. He advised that this had been a very positive meeting where a number of issues had been discussed including dock gate charges and the Haven Agreement. He further advised that the Haven Agreement would be discussed further at the next Directors' meeting of the Poole Quay Boat Haven.

### **7.1.6 PROPOSSE**

The Chief Executive advised that a "Proposse" claim had now been sent on behalf of Poole Harbour Commissioners. He further advised that Dorset Business had provided a member of staff to complete this task.



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8. **EXECUTIVE & REMUNERATION SUB-COMMITTEE – 15<sup>TH</sup> JUNE 2010**

8.1 A verbal report was presented by the Chief Executive

8.1.1 The Chief Executive advised that Mr Stephen Mills of Grant Thornton had given a presentation to the Executive & Remuneration Sub-Committee. He further advised that this had been a different type of presentation which had included the audit process and the consolidation of accounts.

8.2 **IT WAS RESOLVED** that the Executive & Remuneration Sub-Committee's recommendations be approved

9. **monthly reports**

9.1 Monthly reports were presented by the Chief Executive and Chief Accountant.

9.1.1 The Chief Executive presented the statistics and charts to the board for May. He further reported that there were some anomalies to the statistics and a revised sheet would be sent out in due course.

9.1.2 The Chief Executive advised that it had been a good month for timber and grain imports with a very positive month for conventional cargo.

9.1.3 The Chief Accountant reported on the finances for May 2010.

10. **licence application for two slipways at 73 lake drive, hamworthy**

10.1 This report was presented by the Harbour Engineer.

10.2 **IT WAS RESOLVED** that the Harbour Engineer's recommendations for a Licence for two slipways at 73 Lake Drive, Hamworthy be approved.

11. **annual marine safety report**

11.1 The Harbour Master's report was presented by the Chief Executive.

11.1.1 The Chief Executive gave a presentation to the Board relating to the Annual Marine Safety Report.

11.1.2 A full discussion ensued regarding prosecution fines. The Chairman advised that it was the intention to arrange a meeting with local magistrates to discuss these issues further.

11.1.3 After discussion the Board agreed that the Chief Executive to contact representatives from BP to give a presentation to the Board, if possible at the July Board Meeting.

11.2 **IT WAS RESOLVED** that the Harbour Master's report be received and approved.



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**12. Dickinson manser**

12.1 This report was presented by Gary Cox.

12.2 **IT WAS RESOLVED** that this report be received and approved.

**13. harbour master's report/monthly marine safety report**

13.1 This report was presented by the Chief Executive

13.1.1 The Chief Executive advised that a newspaper cutting relating to jet ski incidents had been tabled for the Board.

13.1.2 The Chief Executive reported that numerous complaints had been received over the last two weeks regarding jet ski users in the harbour. The Chief Executive reported that the current jets ski donated by BRP had to be withdrawn due to ongoing repair problems. He further reported that this had resulted in increased activity with jet ski users in the harbour, particularly from the Lytchett Bay area. The Chief Executive advised that Dorset Police were actively involved. Gary Cox advised that PHC have a duty of care to their employees.

13.1.3 The Chief Executive reported that he would be meeting with the Chief Constable next month. The Chief Executive advised that in his view additional resources were essential with the possibility of purchasing a jet ski to combat this ongoing problem. The Chief Executive further advised that under the terms of the Port Marine Safety Code, Poole Harbour Commissioners were responsible for safety in the harbour.

13.1.3 After discussion the Board agreed that the Harbour Master should look at the options for leasing and/or purchasing a new machine.

13.2 **IT WAS RESOLVED** that this report be received and approved.

**14. monthly safety report**

14.1 This report was presented by the Chairman.

14.1 After discussion the Chief Executive advised that it was important that all PHC staff make the Safety Officer aware of any near misses that occur.

14.2 **IT WAS RESOLVED** that this report be received and approved.

**15. any other business**

15.1 David Greenslade requested that concessions be made available for PHC staff slipping their vessels at Baiter slipway in Poole. The Chief Executive advised that he would look into this.

15.2 David Greenslade raised his concerns regarding a piece of land adjacent to the old Lifeboat Station at the far end of the quay. After discussion it was agreed that the Chief Executive would write to the Poole & District Fishermen's Association.



- 15.3** A question was raised regarding outsourcing of the HM Department. The Chairman advised that the Restructuring Committee had looked closely at HM costs together with financial projections undertaken by the Chief Accountant and a decision had been made to put this subject on hold for twelve months. The Chairman further advised that a meeting would be held to discuss relocation possibilities within the port estate.
- 15.4** Michael Mitchell suggested that as the advice from Grant Thornton had not yet been received regarding the valuation of the PHC pension scheme, it would be prudent to ask AON to update the Pensions Regulator on the current situation.
- 15.5** The Chief Executive advised that he had met with the Head of Tourism for Poole Borough Council during the month. He further advised that the meeting had included discussion on the promotion of Extreme 40's Racing, and the Red Bull Air Race Sunseeker Rally.

The meeting concluded at 12.30 p.m.